

SCHOOL COMMITTEE OPERATIONAL GOALS

The Foxborough School Committee is responsible to the people for whose benefit the school system has been established. The Foxborough School Committee's current decisions will influence the course of education in our schools for years to come. The Foxborough School Committee and each of its members must look to the future and to the needs of all people more than the average citizen finds necessary. This requires a comprehensive perspective and long-range planning in addition to attention to immediate problems.

The Foxborough School Committee's primary responsibility is to establish those purposes, programs, and procedures that will best produce the educational achievement needed by our students. The Foxborough School Committee is charged with accomplishing this while also being responsible for wise management of resources available to the school system. The Foxborough School Committee must fulfill these responsibilities by functioning primarily as a legislative body to formulate and adopt policy, by selecting an executive officer to implement policy, and by evaluating the results. It must carry out its functions openly, while seeking the comments of public, students, and staff in its decision-making processes.

In accordance with these principles, the technique will involve:

1. Periodically setting performance objectives for the Foxborough School Committee itself and evaluating their accomplishment.
2. Setting objectives for performance for each position and function in the system.
3. Allowing the people responsible for carrying out objectives to have a role in setting them.
4. Establish practical and simple goals.
5. Conducting a concrete and periodic review of performance against these goals.

CROSS REF.: ADA, School District Goals and Objectives

Policy adopted 3-24-08

EVALUATION OF SCHOOL COMMITTEE OPERATIONAL PROCEDURES

The Foxborough School Committee will periodically establish realistic objectives related to Foxborough School Committee procedures and relationships. At the end of a specified length of time, the Foxborough School Committee will measure its performance against the stated objectives.

The following areas of Foxborough School Committee operations and relationships are representative of those in which objectives may be set and progress appraised:

1. Communication with the public
2. School Committee - Superintendent relationships
3. School Committee member development and performance
4. Policy development
5. Educational leadership
6. Fiscal management
7. School Committee meetings
8. Performance of subcommittees of the School Committee

When the Foxborough School Committee has completed its annual self-evaluation, the members will discuss the results in detail and formulate a new series of objectives. At the same time, the Foxborough School Committee will set an approximate date on which the next evaluation will be conducted.

Implied in the concept of evaluation is an assumption that individuals and committees are capable of improvement. The Foxborough School Committee believes that its performance will be improved if evaluation is carried out systematically in accordance with good planning, conscientious follow-through, and careful assessment of results.

Policy adopted: 3-24-08

SCHOOL COMMITTEE LEGAL STATUS

State law provides that:

Every town at its annual meeting shall in every year when the term of office of any incumbent expires, and except when other provision is made by law, choose by ballot from its registered voters the following town officers for the following terms of office:

. . .five members of the School Committee for terms of three years . . .

The Foxborough School Committee is the governing board of the town's public school system. Although it functions as a duly elected committee of town government, the Foxborough School Committee has, unlike other town boards, autonomous and absolute authority within limitations established by the Commonwealth of Massachusetts to carry out the educational policies of the state and guide the educational process.

Established by law

LEGAL REFS.: M.G.L. 41:1 and 71:37 specifically, but powers and duties of School Committees are established throughout the General Laws of Massachusetts Relating to School Committees

CROSS REFS.: AA, School District Legal Status
BBA, School Committee Powers and Duties

Policy adopted 3-24-08

SCHOOL COMMITTEE POWERS AND DUTIES

The Foxborough School Committee has all the powers conferred upon it by state law and must perform those duties mandated by the state. These include the responsibility and right to determine policies and practices and to employ a staff to implement its directions for the proper education of the students of the community.

The Foxborough School Committee takes a broad view of its functions. It sees them as:

1. **Establishing policy** The Foxborough School Committee is responsible for the development of policy as guides for administrative action and for employing a Superintendent who will implement its policies.
2. **Appraisal**. The Foxborough School Committee is responsible for evaluating the effectiveness of its policies and their implementation.
3. **Review and approval of the budget**. The Foxborough School Committee is responsible for adoption of a budget that will enable the school system to carry out the Foxborough School Committee's policies.
4. **Public relations**. The Foxborough School Committee is responsible for providing adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself and the school staff informed about the needs and wishes of the public.
5. **Establishing goals and objectives**. The Foxborough School Committee is responsible for establishing educational policies and adopting goals that will guide the Foxborough School Committee and staff for the administration and continuing improvement of the educational programs provided by the School District.

LEGAL REF.: M.G.L. 71:37 specifically, but powers and duties of School Committees are established throughout the Massachusetts General Laws.

CROSS REF.: BB, School Committee Legal Status

Policy adopted 3-24-08

SCHOOL COMMITTEE MEMBER AUTHORITY

Authority

Because all powers of the Foxborough School Committee derived from state laws are granted in terms of action as a group, members of the Foxborough School Committee have authority only when acting as a School Committee legally in session.

The Foxborough School Committee will not be bound in any way by any statement or action on the part of an individual member except when such statement or action is a result of specific instruction of the Foxborough School Committee.

No member of the Foxborough School Committee, by virtue of his/her office, will exercise any administrative responsibility with respect to the schools or command the services of any school employee.

The Foxborough School Committee will function as a body and all policy decisions and other matters, as required by law, will be settled by an official vote of the Foxborough School Committee sitting in formal session.

Duties

The duties and obligations of the individual Foxborough School Committee member may be enumerated as follows:

1. To become familiar with the General Laws of the Commonwealth relating to education and School Committee operations, regulations of the Massachusetts Board of Education, policies and procedures of this School Committee and school department.
2. To keep abreast of new laws and the latest trends in education.
3. To have a general knowledge of the goals, objectives, and programs of the town's public schools.
4. To work effectively with other School Committee members without trying either to dominate the Foxborough School Committee or neglect his/her share of the work.
5. To respect the privileged communication which exists in executive sessions by maintaining strict confidentiality on matters discussed in these sessions, except that which becomes part of the public record, once it has been approved to be released.
6. To vote and act in School Committee impartially for the good of the students.
7. To accept the will of the majority vote in all cases, and to remember that he/she is one of a team and must abide by, and carry out, all Foxborough School Committee decisions once they are made.

8. To represent the Foxborough School Committee and the schools to the public in a way that promotes interest and support.
9. To refer questions and complaints to the proper school authorities.
10. To comply with the accepted code of ethics for School Committee members.

Policy adopted: 1-16-01

Policy adopted as revised: 3-24-08

SCHOOL COMMITTEE MEMBER QUALIFICATIONS/OATH OF OFFICE

In order to serve on the Foxborough School Committee, an individual must be a registered voter in the town from which he/she is elected or appointed and must take an oath of office as required by law.

Each new member will present to the Foxborough School Committee secretary official certification of having sworn the oath before an officer duly qualified to administer oaths prior to entering on his/her official duties as a member of the Foxborough School Committee. From the Town Clerk, newly qualified Foxborough School Committee members, by law, receive, and sign a receipt for, a copy of the Massachusetts open meeting law governing the conduct of Foxborough School Committee meetings in general and executive sessions in particular.

Membership on a Foxborough School Committee is not limited to race, color, sex, religion, national origin, or sexual orientation.

Established by law

LEGAL REFS.: M.G.L. 39:23B; 41:1; 41:107
 M.G.L. 76:5 Amended 1993

Policy adopted: 3-24-08

SCHOOL COMMITTEE MEMBER RESIGNATION

A current Foxborough School Committee member who submits a resignation to the appropriate certifying authority terminates school committee duties at the time of such resignation unless a later time is stated in the resignation.

Should a Foxborough School Committee member move out of the town or District in which he or she holds office, that member shall be deemed to have vacated the office.

Established by law

LEGAL REFS.: M.G.L. 41:2; 41:109

Policy adopted: 3-24-08

UNEXPIRED TERM FULFILLMENT

When a vacancy on the Foxborough School Committee occurs for any reason, the board of selectmen and the remaining members of the Foxborough School Committee share the responsibility for filling it.

As provided in the law, the Foxborough School Committee will notify the Board of Selectmen that a vacancy has been created within 30 days after it has occurred. After two week's notice has been given by the Foxborough School Committee to the Board of Selectmen, so that voters of the town may have the opportunity to state their candidacy, the two governing bodies will meet to fill the vacancy by roll call vote.

For election to fill a vacancy, a candidate must receive a majority of the votes of the officers entitled to vote. The person so elected will fill the seat on the Foxborough School Committee until the next town election, at which time a member will be elected to serve the remainder of the term, if any.

Established by law.

LEGAL REF: M.G.L. 41.11

Policy adopted: 1.16.01

Policy adopted as revised: 3-24-08

SCHOOL COMMITTEE CODE OF ETHICS

The acceptance of a Code of Ethics implies the understanding of the basic organization of Foxborough School Committees under the Laws of the Commonwealth of Massachusetts. The oath of office of a Foxborough School Committee member binds the individual member to adherence to those state laws which apply to school committees since school committees are agencies of the state.

As Foxborough School Committee members carrying a high degree of responsibility to our community, our Superintendent, our school administration, and our fellow Foxborough School Committee members, we subscribe to the following Code of Ethics.

In our relations with our community, each of us should:

- a. Realize that our primary responsibility is to the students of Foxborough Public Schools and to the citizens of the town of Foxborough.
- b. Recognize that our basic function is policy making and not administrative.
- c. Remember that he/she is one of a team and must abide by, and carry out, all Foxborough School Committee decisions once they are made.
- d. Be well informed concerning the duties of Foxborough School Committee members on both a local and state level.
- e. Remember that we represent the entire community at all times.
- f. Accept the office as a Foxborough School Committee member as a means of unselfish service with no intent to "play politics," in any sense of the word, or to benefit personally from our Foxborough School Committee activities.
- g. Make decisions which are both educationally and financially responsible.
- h. Recognize and assume responsibility for encouraging and contributing to an atmosphere of cooperation and open communication between and among the Foxborough School Committee and administrators, teachers, students, parents, and town residents.

In our relations with our school administrators we should:

- a. Endeavor to establish sound, clearly defined policies which will direct and support the administration.
- b. Recognize and support the administrative chain of command and refuse to act on complaints as an individual outside the administration.
- c. Give the Superintendent full responsibility for discharging his/her responsibilities, financial and administrative support to do so and hold him/her responsible for acceptable results.
- d. Refer all complaints to the appropriate staff for solution and only discuss them at Foxborough School Committee meetings if such solutions fail.

In our relations with our fellow Foxborough School Committee members we should:

- a. Recognize that action at official meetings is binding and that he/she alone cannot bind the Foxborough School Committee outside of such meetings.
- b. Realize that he/she should not make statements or promises of how he/she will vote on matters that will come before the Foxborough School Committee.
- c. Uphold the intent of executive sessions and respect the privileged communications that exists in executive sessions.
- d. Not withhold pertinent information on school matters or personnel problems, either from members of his/her own Foxborough School Committee or from members of other Committees who may be seeking help or information on school problems.
- e. Make decisions only after all facts on a question have been presented and discussed.
- f. Refuse to take part in irregular and/or secret meetings at which only part of the membership is present.
- g. Be aware that what we say publicly may be taken as the opinion of the entire Foxborough School Committee or school district and refrain from making public statements representing the Foxborough School Committee on issues under discussion before a School Committee decision has been reached.
- h. Subordinate personal differences in order that actions of the Foxborough School Committee may be effective and refrain from making public derogatory statements regarding School Committee decisions with which you disagree.
- i. Recognize a responsibility to make all new members feel welcome and to be sure they understand their new responsibilities and that they have the materials they need.

Policy adopted: 6.21.76

Approved as reviewed: 9.21.87

Policy adopted as revised: 3-24-08

SCHOOL COMMITTEE ORGANIZATIONAL MEETING

For the purpose of organizing, the Foxborough School Committee, at its first regular meeting following the town's annual elections, will elect from its membership a chairman, and a vice chair/clerk, all of whom will hold their respective offices for a term of one year or until a successor is elected.

A majority of the members of the Foxborough School Committee will constitute a quorum. The election will proceed as follows:

1. Nominations for the office of chairman will be made from the floor. The chairman will be elected by a majority roll-call vote of the members present and voting. If no nominee receives a majority vote, the election will be declared null and void and nominations will be reopened.
2. Upon election, the new chairman will preside, calling for the election of a vice chair/clerk. The procedure used for election will be the same as that for electing the chairman.

Any vacancy among the officers occurring between organizational meetings will be filled by a member elected by the Foxborough School Committee. The election will be conducted as described above.

Following election of officers at its organizational meeting, the Foxborough School Committee may proceed into such regular or special business as scheduled on the agenda.

Policy amended: 1.16.01

Policy adopted as revised: 3-24-08

Policy revised: 7-23-18

Policy adopted as revised: 8-27-18

SCHOOL COMMITTEE OFFICERS

Duties of the Chairman

The chairman of the Foxborough School Committee has the same powers as any other member of the School Committee to vote upon all measures coming before it, to offer resolutions and to discuss questions. He/she will perform those duties that are consistent with his/her office and those required by law, state regulations, and this School Committee. In carrying out these responsibilities, the chairman will:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Foxborough School Committee.
2. Consult with the Superintendent in the planning of the Foxborough School Committee's agendas.
3. Confer with the Superintendent on crucial matters that may occur between Foxborough School Committee meetings.
4. Appoint subcommittees, subject to Foxborough School Committee approval.
5. Call special meetings of the Foxborough School Committee as found necessary.
6. Be public spokesperson for the Foxborough School Committee at all times except as this responsibility is specifically delegated to others.
7. Be responsible for the orderly conduct of all Foxborough School Committee meetings.

As presiding officer at all meetings of the Foxborough School Committee, the chairman will:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Foxborough School Committee in its proper order.
3. Enforce the Foxborough School Committee's policies relating to the order of business and the conduct of meetings.
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
5. Explain what the effect of a motion would be if this is not clear to members.
6. Restrict discussion to the question when a motion is before the Foxborough School Committee.
7. Answer all parliamentary inquiries.
8. Put motions to a vote, stating definitely and clearly the vote and result thereof.

Duties of the Vice-Chairman/Secretary

The vice-chairman of the Foxborough School Committee will act in the absence of the chairman as presiding officer of the Foxborough School Committee and will perform such other duties as may be delegated or assigned to him/her. The secretary will keep or cause to be kept an accurate journal of all Foxborough School Committee meetings; will comply with state law and Foxborough School Committee policy regarding notification of meetings; and will render such reports as may be required by the state or the town.

LEGAL REF.: M.G.L. 71:36

Note: The treasurer of the town serves as treasurer of the Foxborough School Committee.

Policy adopted: 3-24-08

SCHOOL COMMITTEE-SUPERINTENDENT RELATIONSHIP

The Foxborough School Committee will leave to the Superintendent all matters of decision and administration that come within his/her scope as executive officer or as professional leader of the school system. While the Foxborough School Committee reserves to itself the ultimate decision of all matters concerning general policy or expenditures of funds, it will normally proceed in these areas receiving recommendations from its executive officer. Further:

The Superintendent will have the privilege of asking guidance from the Foxborough School Committee with respect to matters of operation whenever appropriate. If it is necessary to make exception to an established policy, he/she will submit the matter to the Foxborough School Committee for advice, direction and approval.

The Superintendent will assist the Foxborough School Committee in reaching sound judgments and establishing policies, and will place before the Foxborough School Committee all relevant facts, information and reports necessary to keep the Foxborough School Committee adequately informed of situations or business at hand.

The Foxborough School Committee and Superintendent will establish annual goals to advance the mission of the system.

Policy amended: 1.16.01

Policy adopted as revised: 3-24-08

SUBCOMMITTEES OF THE SCHOOL COMMITTEE

The Foxborough School Committee will have no standing committees. It may, however, establish special subcommittees as needed.

1. The subcommittee will be established by the chairman with a vote of the Foxborough School Committee.
2. The Foxborough School Committee chairman, subject to approval by the Foxborough School Committee, will appoint the subcommittee chairman and its members.
3. The Foxborough School Committee will create a list of its functions and duties.
4. The subcommittee may make recommendations for Foxborough School Committee action, but it may not act for the Foxborough School Committee.
5. The Foxborough School Committee chairman and Superintendent will be ex-officio members of all special subcommittees.
6. Subcommittee meetings must be posted and minutes kept.
7. A subcommittee will be dissolved by the Foxborough School Committee upon completion of its assignment, or it may be dissolved by a vote of the Foxborough School Committee at any time.

CROSS REF.: BEC, Executive Sessions

Policy adopted: 3-24-08

CITIZEN ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE

The following general policies will govern the appointment and functioning of citizen advisory committees to the Foxborough School Committee other than the student advisory committee, which is governed by the terms of the Massachusetts General Laws.

1. Citizen advisory committees may be created by the Foxborough School Committee to serve as task forces for special purposes or to provide continuing consultation in a particular area of activity. However, there will be no standing overall citizen advisory committee to the Foxborough School Committee.
2. If a citizen advisory committee is required by state or federal law, its composition and appointment will meet all the guidelines established for that particular type of committee.
3. The composition of task forces and any other citizen advisory committees will be broadly representative and take into consideration the specific tasks assigned to the committee. Members of the professional staff may be appointed to the committee as members or consultants, as found desirable.
4. Appointments to such committees will be made by the Foxborough School Committee; appointment of staff members to such committees will be made by the Foxborough School Committee upon recommendation of the Superintendent.
5. Tenure of committee members will be one year only unless the member is reappointed.
6. Each committee will be clearly instructed as to:
 - a. The length of time each member is being asked to serve.
 - b. The assignment the Foxborough School Committee wishes the committee to fulfill and the extent and limitations of its responsibilities.
 - c. The resources the Foxborough School Committee will provide.
 - d. The approximate dates on which the Foxborough School Committee wishes to receive major reports.
 - e. Foxborough School Committee policies governing citizens, committees and the relationship of these committees to the Foxborough School Committee as a whole, individual Foxborough School Committee members, the Superintendent, and other members of the professional staff.
 - f. Responsibilities for the release of information to the press.
7. Recommendations of committees will be based upon research and fact.
8. The Foxborough School Committee possesses certain legal powers and prerogatives that cannot be delegated or surrendered to others. Therefore, all recommendations of a citizen advisory committee must be submitted to the Foxborough School Committee.

The Foxborough School Committee will have the sole power to dissolve any of its citizen advisory committees and will reserve the right to exercise this power at any time during the life of any committee.

CROSS REF.: JIB, Student Involvement in Decision-making
Policy adopted: 3-24-08

SCHOOL COUNCILS

The Foxborough School Committee believes that the school is the key unit for educational improvement and change and that successful school improvement is best accomplished through a school-based decision-making process. By involving those directly affected by any action or decision of the school council in the process of determining that action or decision, it helps to strengthen the commitment to those decisions by those most affected by its implementation.

Under this policy, the Principal shall have primary responsibility for the management of the school. Decisions which are made at the school level must be aligned with the budget, policies, curriculum, and long-range and short-range goals adopted by the Foxborough School Committee. In addition, decisions must comply with any state and federal laws and regulations and with any negotiated agreements of the school District.

As enacted by the state legislature in the Education Reform Act of 1993, a school council shall be established in each school to advise the Principal in specific areas of school operation. The Principal, except as specifically defined in the law, shall have the responsibility for defining the composition of and forming the group pursuant to a representative process approved by the Superintendent and Foxborough School Committee.

The following guidelines define the role of the school council:

The School Council shall meet regularly with the Principal of the school and shall assist in:

1. Adoption of educational goals for the school that are consistent with state and local policies and standards.
2. Identification of the educational needs of the students attending the school.
3. Review and advocate for the school building budget.
4. Formulation of a school improvement plan that may be implemented only after review and approval by the Foxborough School Committee, every two years as stated in the Foxborough Public Schools Improvement Plan.

According to the State Ethics Commission's Opinion EC-COI-93-21 (October 19, 1993), school councils are considered municipal agencies and their members, although they serve without compensation, are considered municipal employees for purposes of the conflict of interest law. Conflict of interest questions will be directed to the State Ethics Commission.

LEGAL REFS.: M.G.L. 71:38Q, 71:59C

Policy adopted: 3-24-08

SCHOOL IMPROVEMENT PLAN

The Principal, in conjunction with the school council, shall be responsible for preparing a written school improvement plan annually. This plan shall be written with the advice of the school council and submitted for approval to the Superintendent and the Foxborough School Committee. The plan should be drafted with the following in mind:

1. The educational goals for the school consistent with the goals and standards, including student performance standards, as adopted by the Massachusetts Board of Education and by the Foxborough School Committee.
2. An assessment of the needs of the school in light of the proposed educational goals.
3. The means to address student performance.
4. Professional development for the school's professional staff.
5. The enhancement of parental involvement in the life of the school, safety, and discipline.
6. The development of means for meeting the diverse learning needs of every child.
7. Any further subjects as the Principal, in consultation with the school council, shall consider appropriate, except that:
 - a. The council shall have no authority over matters that are subject to Chapter 150E, the collective bargaining law or budget approval.
 - b. The council may not expand the scope of its authority beyond that established in law or expressly granted by Foxborough School Committee policy.

LEGAL REF.: M.G.L. 71:59C

Policy adopted: 3-24-08

SUBMISSION AND APPROVAL OF THE SCHOOL IMPROVEMENT PLAN

The written school improvement plan shall be submitted by the Principal to the Superintendent and the Foxborough School Committee for review and approval annually.

Because the implementation of the plan is dependent on Foxborough School Committee approval, it is important that the school council be aware of certain expectations of the Foxborough School Committee regarding the school improvement plan. The school improvement plan should:

1. Focus on improvement of student learning.
2. Specify expected student outcomes and measurable/observable results.
3. Align with the mission of the School District and any goals and policies of the School District.
4. Be consistent with state and federal law, Foxborough Public Schools policy, established curriculum and negotiated agreements.
5. Clearly identify actions to be taken on how changes will be implemented.
6. Include a plan on how to solicit community support for the changes being developed.
7. Indicate anticipated costs and available funding sources.
8. Delineate the method of evaluating and reporting progress and results.

If the school improvement plan is not approved by the Superintendent and Foxborough School Committee, it shall be returned to the Principal with specific comments as to the reason(s). The Principal shall revise the plan in cooperation with the school council, and resubmit it for approval.

LEGAL REF.: M.G.L. 71:59C

Policy adopted: 3-24-08

CONDUCT OF SCHOOL COUNCIL BUSINESS

The Principal shall, by law, serve as co-chair of the council. The second co-chair will be elected annually by the council members at its first meeting of the school year subsequent to the elections of new council members. The co-chairs will be responsible for the preparation of the agenda for the council meetings.

The school council shall meet at least once monthly during the school year. Meetings will be held outside of school hours. At its first meeting of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council may choose to call additional meetings.

School councils shall use consensus as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the Principal and Robert's Rules of Order shall prevail if there are questions of procedure.

All meetings of the school council shall conform to the Open Meeting Law, Sections 23 A, B, and C, which stipulates that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore does not qualify for, executive session.

The Superintendent shall receive electronic copies of agendas and minutes of all school council meetings. The Superintendent shall provide copies of these materials to members of the Foxborough School Committee for information, upon request.

School principals will provide a report periodically on School Council activities and on School Improvement Plans.

SOURCE: MASC

Policy adopted: 3-24-08

SCHOOL ATTORNEY

The Foxborough School Committee may use the services provided by the town counsel. The Foxborough School Committee and the Superintendent may seek his/her services to counsel and represent the school system at various times.

However, because the complexity of school department operations often requires specialized legal services, the Foxborough School Committee may also retain an attorney or law firm to provide additional legal services.

It will be the duty of the counsel for the Foxborough School Committee to advise the Foxborough School Committee and the Superintendent on the specific legal problems submitted to him. He/she will attend meetings upon request and will be sufficiently familiar with Foxborough School Committee policies, practices, and actions under these policies, and with requirements of the school law to enable him/her to offer the necessary legal advice.

A decision to seek legal advice or assistance on behalf of the school system will be made by the Foxborough School Committee via the Chairman. The Superintendent may also take such action at the direction of the Foxborough School Committee.

Many types of legal assistance are routine and do not require specific Foxborough School Committee approval or prior notice. However, when the Superintendent concludes that unusual types or amounts of professional legal service may be required, he/she will advise the Foxborough School Committee and seek either initial or continuing authorization for such service.

LEGAL REFS.: M.G.L. 71:37E; 71:37F

Policy adopted: 3-24-08

SCHOOL COMMITTEE MEETINGS

The Foxborough School Committee will transact all business at official meetings of the Foxborough School Committee. These may be either regular or special meetings, defined as follows:

1. **Regular meeting**: the usual official legal action meeting, held regularly
2. **Special meeting**: an official legal action meeting called between scheduled regular meetings to consider specific topics.

Every meeting of the Foxborough School Committee, regular or special, will be open to the public unless an executive session is held in accordance with state law.

LEGAL REFS.: M.G.L. 39:23A; 39:23B; 39:23C

CROSS REFS.: BEC, Executive Sessions
BEDA, Notification of School Committee Meetings

Policy adopted: 3-24-08